

# **MEERUT INSTITUTE OF TECHNOLOGY, MEERUT**

**Minutes of 05<sup>th</sup> Meeting of  
Internal Quality Assurance Cell (IQAC)  
held on  
November 06, 2020 at 03:00 P.M.**

## **Venue**

### **IQAC Room, Ramanujan Block**

NH-58, Baral Partapur, Bypass Road, Meerut – 250 103, (Uttar Pradesh), INDIA  
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**Minutes of 5<sup>th</sup> meeting of IQAC, MIT, Meerut held on 06<sup>th</sup> day of November 2020,  
Friday in IQAC Room, Ramanujan Block**

Following members were present in the meeting:

<b>S. No.</b>	<b>Name</b>	<b>Position Held</b>
1.	Dr. Alok Chauhan	Chairperson
2.	Dr. Neeraj Kant Sharma	IQAC Coordinator
3.	Mr. Puneet Agarwal	Member
4.	Dr. Himanshu Sharma	Member
5.	Dr. M I H Ansari	Member
6.	Mr. Santosh Prasad	Member
7.	Mr. Suraj Malik	Member
8.	Mr. Kailash Nath Tripathi	Member
9.	Dr. Sandeep Kapoor	Member
10.	Mrs. Himani Mishra	Member
11.	Mr. Amol Sharma	Member
12.	Mr. Lalit Kumar	Member
13.	Mr. Ankit Gupta	Member
14.	Mr. Shubham Sehgal	Member
15.	Shri Vibhor Agarwal	Member

Dr. Alok Chauhan (Chairperson-IQAC) welcomed all the members of IQAC. Chairperson requested Dr. Neeraj Kant Sharma (IQAC-Coordinator) to proceed as per the agenda items circulated to all the members for this 5<sup>th</sup> IQAC meeting.

Following agenda items were discussed in the meeting:

**5.1. To approve the minutes of IV IQAC meeting (Online) held on 04/05/2020.**

The minutes of 4<sup>th</sup> IQAC meeting (Online) held on 10/07/2020 were briefly summarized by the Coordinator-IQAC and the minutes of 4<sup>th</sup> IQAC meeting were approved unanimously. **(Annexure – 1)**

**5.2. To review the status of seminar/workshop/FDP conducted at the institute.**

Dr. Neeraj Kant Sharma informed all the members that Twenty Three (23) webinars/FDPs have been conducted by various departments during the period of May-September 2020. Series of Alumni connect and Industry connect Programs have also been conducted and till now 17 webinars under Alumni connect and Industry connect programs have been conducted and the series is still continued. **(Annexure – 2)**



**5.3. To discuss the planning of NAAC Accreditation and SSR preparation.**

Resolved that the criteria heads will be deputed to collect and compile the data on the prescribed formats. The criteria heads will be responsible to present the progress of their respective criteria to the IQAC Coordinator.

The criteria heads to compile the data received from the various departments are as follows:

Criteria 1: Dr. M I H Ansari

Criteria 2: Dr. Sandeep Kapoor

Criteria 3: Dr. Prakash Kumar Pathak

Criteria 4: Mr. Mukesh Rathor

Criteria 5: Mr. Ayush Singhal

Criteria 6: Dr. Neeraj Pratap Singh

Criteria 7: Mr. Lalit Kumar

**5.4 To discuss the methodology for the collection of data from various departments required by different accreditation agencies like NAAC, NIRF, NBA and other ranking agencies.**

It was decided to have common formats to collect the data from all the departments. Chairperson requested the IQAC coordinator to share the required formats to all the criteria heads to get the data from all the departments at the earliest possible.

**5.5 To discuss participation in NIRF 2021.**

The Coordinators IQAC apprised about the NIRF process to all the members present in the meeting. It has been resolved that the institute will participate in NIRF-2021. Dr. Prakash Pathak, is deputed as coordinator – NIRF to compile all the required data and coordinate with IQAC Coordinator to process the same through NIRF portal.

**5.6 To discuss on the Academic and Administrative audit of the institute.**

Academic and administrative audit report of various departments was placed and discussed.

**5.7 To plan student's centric methods for the overall improvement in academics.**

A detailed review of online class, challenges and outcomes of online classes was placed. The Coordinator-IQAC stated that during the pandemic situation, the institute planned & performed well and the teaching and learning process was conducted through online mode. However, challenges were faced by many of the faculty members and students due to several limitations e.g. network connectivity, limited data accessibility and financial issue. However, quality content and excellent online lectures have been delivered by the faculty and staff members to the students.



The institute subscribed "Prime membership" of G-Suite and Zoom to ensure the un-interrupted and continuous services to the faculty, staff and students.

**5.8 To review and analyze the placement of the students.**

The Placement report for the year 2019-20 was placed. Coordinator IQAC informed that Mega Rojgar Mela organized by the Institute in association with Regional Employment Exchange office, Meerut on 08/02/2020 was a huge success and nearly 10000 students from various institutions were participated. Total 66 companies extended their cooperation for the huge event and 3147 offer letters were given to successful candidates.

Apart from this 100 offer letters from different companies were also received to students as a consequence of meticulous placement drives in the institute (Both online and offline).

**5.9 To discuss the planning of NSS activities.**

It was decided to plan and execute extension activities under NSS. It has been decided that the NSS Coordinators will plan the activities for the current session and share the activity calendar with the IQAC Coordinator.

**5.10 Proposal for upcoming events under IQAC**

**5.10.1** Planning of webinar on Outcome Based Education.

**5.10.2** Planning of FDP on Emerging Trends in Engineering & Technology.

**5.10.3** Planning for webinar on Innovation in Pedagogy.

**5.10.4** Planning of Webinar/Seminar for the Awareness on Intellectual Property Rights, Entrepreneurship, Innovation and Startups.

The meeting ended with vote of thanks to the chair.

(Dr. Neeraj Kant Sharma)  
Coordinator-IQAC

(Dr. Alok Chauhan)  
Chairperson-IQAC