

# **MEERUT INSTITUTE OF TECHNOLOGY, MEERUT**

## **Minutes of 04<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC)**

**held on**

**July 10, 2020 at 11:00 A.M.**

**Venue**

**Online through Zoom**

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**Minutes of 4<sup>th</sup> meeting (Online) of IQAC, MIT, Meerut  
held on 10<sup>th</sup> day of July 2020, Thursday**

Following members were present in the meeting:

<b>S. No.</b>	<b>Name</b>	<b>Position Held</b>
1.	Dr. Alok Chauhan	Chairperson
2.	Dr. Neeraj Kant Sharma	IQAC Coordinator
3.	Mr. Puneet Agarwal	Member
4.	Dr. Himanshu Sharma	Member
5.	Mr. Suraj Malik	Member
6.	Mr. Kailash Nath Tripathi	Member
7.	Dr. Sandeep Kapoor	Member
8.	Mrs. Himani Mishra	Member
9.	Mr. Amol Sharma	Member
10.	Mr. Lalit Kumar	Member
11.	Mr. Ankit Gupta	Member
12.	Mr. Shubham Sehgal	Member
13.	Shri Vibhor Agarwal	Member

Mr. Santosh Prasad could not attend the meeting due to personal reasons.

Dr. Alok Chauhan (Chairperson-IQAC) welcomed all the members of IQAC. Chairperson requested Dr. Neeraj Kant Sharma (IQAC-Coordinator) to proceed as per the agenda items circulated to all the members for this 4<sup>th</sup> IQAC meeting.

Following agenda items were discussed in the meeting:

**4.1 To approve the minutes of 3<sup>rd</sup> IQAC meeting held on 12/03/2020.**

The minutes of 3<sup>rd</sup> IQAC meeting held on 12/03/2020 were briefly summarized by the Coordinator-IQAC and the minutes of 3<sup>rd</sup> IQAC meeting were approved unanimously. **(Annexure – 1)**

**4.2 To discuss the action plan for NAAC Accreditation.**

The matter related to decide the action plan for NAAC Accreditation has been discussed in length. The Chairperson-IQAC, Prof. (Dr.) Alok Chauhan, suggested that the different criteria wise committees will be formed to take care of each criterion by the concerned committee head.

The Coordinator-IQAC has been directed to form the said committees at the earliest possible and circulate the same to all the members.

**4.3 To review the industry-institution interaction and alumni association.**

The matter related to industry-institute interaction and alumni association was discussed and resolved that Mr. Ayush Singhal, Assistant Professor-Department of Computer Science & Engineering will be deputed as a Coordinator to plan and execute the activities of industry-institution interaction and alumni association.

The Chairman-IQAC advised that more and more our alumni and industry experts must be mobilize to deliver their talks in the fields of their expertise to our in-campus students.

**4.4 To review the placement of the students and an action plan to improve the placement of the students.**

The placement of the various departments of the institute was reviewed and it has been suggested that online assessment tests may be conducted for the students of pre-final year and final year to assess the performance of the students and as well as to improve the placement of the students.

**4.5 To review the academic and administrative audit for the academic session of 2019-20.**

The Coordinator-IQAC informed all the members that proposed academic and administrative audit could not be performed due to unexpected Covid-19 outbreak and lockdown throughout the country. It has been resolved that all the concerned head of the department will submit their academic audit proforma along with supporting documents of their respective departments as soon as the normal functioning of academic institutions is allowed by the university and Government of India.

**4.6 To plan teaching & learning activities in online mode for the session 2020-21.**

Resolved that in view of the present scenario because of covid-19 all the classes will be organized through online mode during the upcoming session 2020-21. Further, decision for in-campus/offline classes will be taken as per directives of the University/State/Central government.

The meeting ended with vote of thanks to the chair.

  
**(Dr. Neeraj Kant Sharma)**  
Coordinator-IQAC

  
**(Dr. Alok Chauhan)**  
Chairperson-IQAC